



Glossary

Administration: The activities that relates to running a company, school, or other organization.

Extensive: Large in size or amount.

Friction: The act of rubbing one thing against another.

Impartial: Treating all people and groups equally.

Integrate: To make (something) a part of another larger thing.

Negligence: Failure to make the care that a responsible person usually takes.

Prescribe: To make (something) an official rule.

Priority: The things that someone cares about and thinks as important.

Provision: Something that is done in advance to prepare for something else.

Smooth: Happening or done without any problems.