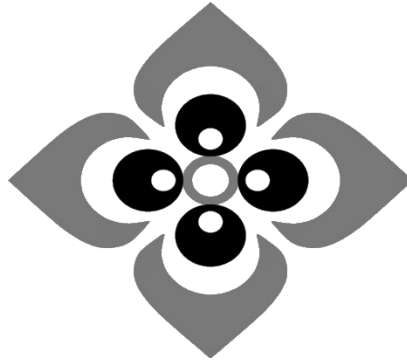


NIT No: CEC/JD(HW)/Web Server/2019

**Tender Document for
“Microsoft Window Server 2019 Datacenter Core Single
OLP 16 Lic NL Core – Academic”**



Consortium for Educational Communication

IUAC Campus, ArunaAsaf Ali Marg, New Delhi-110067

Phone:- 011-24126418,24126419,24126416 Fax: 011-26897416

Website : www.cec.nic.in

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CONSORTIUM FOR EDUCATIONAL COMMUNICATION
IUAC CAMPUS, ArunaAsaf Ali Marg, New Delhi-LI0067
Phone: 011-24126418,24126419,24126416/19 Fax: 011-26897416

NIT No. CEC/JD(HW)/Webserver/2019

Notice Inviting Tender for Purchases of “Microsoft Window Server 2019 Datacenter Core Single OLP 16 Lic NL Core (Academic) – 3 Nos. License”

Consortium for Educational Communication (CEC), an Inter University Centre of University Grants Commission (UGC), invites sealed TENDERS from the manufacturers / their dealers for “Procurement of 03 nos. of License for “**Microsoft Window Server 2019 Datacenter Core Single OLP 16 Lic NL Core (Academic)**”.

Last Date for submission of Tender : **6th May 2020 at 2-30 P.M.**
(along with Earnest Money Deposit)

Date & Time of opening of Tender : **6th May2020 at 3P.M.**

Earnest Money Deposit / : Rs.5,000 (only DD/Pay order in
(To be deposited with Tender) favour of Director, CEC, New Delhi)

Tender Document may be downloaded from the website www.cec.nic.in and from Central Public Procurement Portal (CPP Portal)site. Sealed tender should be addressed to the "Chief Administrative Officer, Consortium for Educational Communication, IUAC Campus, ArunaAsaf Ali Marg, New Delhi-110067" and may be sent by Speed Post /Registered Post or may be dropped in the tender box placed at reception of CEC, New Delhi at the abovementioned address on or before the stipulated date and time.

CONSORTIUM FOR EDUCATIONAL COMMUNICATION
IUAC CAMPUS, ArunaAsaf Ali Marg, New Delhi-110067
Phone: 011-24126418,24126419,24126416/19 Fax: 011-26897416

NIT No. CEC/JD(H/w)/Webserver/2019

Terms and Conditions

- 1) Last Date for submission of Tender (along with Earnest Money Deposit) **6th May 2020 at 2-30 P.M.**

Date & Time of opening of Tender **6th May 2020 at 3 P.M.**
- 2) No tender will be received after 02:30 PM on 6th May 2020 under any circumstances whatsoever will not be entertained.
- 3) Earnest money (EMD) amounting to **Rs. 5,000/- (Rupees Five Thousand Only)** should be deposited by the bidder alongwith offer in the form of Demand Draft/Pay Order in favour of "Director, CEC" payable at New Delhi. The offers without EMD will not be accepted. The EMD of unsuccessful bidders shall be returned without interest.

Bid should be submitted as per specified proforma **Annexure I & Annexure II (Financial Bid)** in sealed envelope super scribed "**Tender for Procurement of Microsoft Window Server 2019 Datacenter Core Single OLP 16 Lic NL Core (Academic) – Quantity 03 nos. License**". Sealed tender should be addressed to the "Chief Administrative Officer, Consortium for Educational Communication, IUAC Campus, ArunaAsaf Ali Marg, New Delhi-110067" and may be sent by Speed/Registered Post or may be dropped in the tender box placed at reception of CEC, New Delhi at the above mentioned address on or before the stipulated date and time.
- 4) An Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft/Pay Order in favour of Director, CEC payable at New Delhi.

- 5) The **Annexure I** should contain all the relevant/supporting documents and bidder shall fill all the columns.
- 6) The bidder shall quote lump sum price (including all taxes, duties, transportation etc.) as per attached **Financial Bid Proforma (Annexure-II)** failing which the bid shall be considered non-responsive, incomplete and tender will be summarily rejected.
- 7) Price should be clearly written in numbers as well as in words in the given financial bid Proforma **(Annexure-II)**. If there is a discrepancy between words and figures, the amount in words shall prevail.
- 8) There should be no Erasure/cutting/overwriting/use of whitener while quoting price. Quotations with Erasure/cutting/overwriting/use of whitener in Financial Bid will be rejected.
- 9) EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender. Further, in case the successful Bidder declines the offer, for whatsoever reason(s), his EMD will be forfeited.
- 10) There should be no columns left unfilled in tenders. Quotations with columns left unfilled in tenders will be rejected.
- 11) The tender form should be clearly filled in ink legibly or typed. The tender form should be signed & stamped by the bidder himself.
- 12) Each page of the Tender Document and papers submitted along with, should be serially numbered, signed and stamped by the authorized signatory.
- 13) The address given in the tender shall be deemed to be the bidder's address and correspondence sent on that address shall be considered to have been delivered to the bidder. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
- 14) In case of any dispute or difference, remain unresolved the matter shall be referred to the Arbitrator appointed by the Director, CEC. The Award of the Arbitrator shall be final and binding on the parties. The jurisdiction shall only at Delhi/New Delhi.

- 15) The items “Microsoft Window Server 2019 Datacenter Core Single OLP 16 Lic NL Core (Academic) - 3 Nos.” should be delivered by the successful bidder within 15 Days from the date of issue of Purchase Order.
- 16) Payment shall be made after complete satisfactory supply/installation/testing of the software.
- 17) Tender should be valid for a period of 180 days from the date of opening of the tender.
- 18) CEC reserves the right to reject the tender without assigning any reason thereof.

Details of Bidder:

1.	Name of Bidder /Company Name	
2.	Company Registration Number	
3.	Company Registration Address	
4.	Name of Partners/ Directors	
5.	Bidder Type (Indian /Foreign)	
6.	City	
7	State	
8	Postal Code	
9	Company Establishment Year	
10	Company's Nature of Business	
11	Company Category (Micro unit as per MSME/small Unit as per MSME/Medium Unit as per MSME/Ancillary Unit/Project affected person at this Company /SSI/Other	
12	Contact Details(Enter Company Contact Person Details)	
13	Contact Name	
14	Date of Bith (DD/MM/YY)	
15	Correspondence Email (Correspondence email ID can be same as your login ID if available on CPP Portal. All the mail correspondence will be sent only to the correspondence email ID.)	
16	Company Legal Status (Limited /Undertaking/ Joint Venture/ Partnership/Other).	
17	Designation	
18	Phone (Office)	
19	Mobile	
20	Registration Details	
	a) PAN No.	
	b) GST Registration No.	
21	Details OF Earned Money Deposit	
	a) Amount Rupees	
	b) DD No. and Date	
	c) Drawn on Bank	
	d) Valid up to	
22	Whether Agency has been black listed by any of the Department/ Organization. (Yes/No)	

Date

Signature & Stamp

Financial Bid

S.No.	Description	Amount in Figure (Rs.) (inclusive all)
1.	Tender for Qty. - 3 Nos. of License : Microsoft Window Server 2019 Datacenter Core Single OLP 16 Lic NL Core (Academic)	

Amount in Words (Rs.):.....

.....

I thoroughly read and understood all the terms & conditions as contained in the tender document, and agreed to abide them.

Note:

1. Tender for 3 Nos. of License inclusive of all taxes, duties, transportation etc.
2. If there is a discrepancy between words and figures, the amount in words shall prevail.

Date:

Place:

Signature Of Bidder with Stamp
Name & Address of Bidder.....

.....

